



## **Metzger Park Local Improvement District Advisory Board Minutes**

Date: Monday, June 19, 2017

Time: 7:00 p.m.

Place: Patricia D. Whiting Hall  
8400 S.W. Hemlock  
Portland, OR 97223

Item 1: Call to Order, Introductions, Sign-in  
Meeting called to order at 7:00 p.m.

Present: Wilton Cloud, Margaret Carr, Jill Warren, Krissy Rowan, Jack Wirz

Absent: Shawn Adams

Staff present: Carl Switzer

Others present: Dana Richardson, DRA

Item 2: Public Comments

None

Item 3: Approval of Minutes

Amended April 24, 2017 minutes approved unanimously.

- Amendment to address punctuation error

Item 4: Operations Report

- Maintenance/Landscape Field Service Review
  - Update at the July meeting
  - Krissy shared that she's trying to get engineered wood fiber chips donated but hasn't found a donor yet

Item 5: Old Business

- Basketball Court reconfiguration project
  - Staff shared the timeline for the grant process. We should know in September if we're going to get awarded.

- Metzger Park Management Plan
  - Dana Richardson (“the consultant”) and staff reviewed the MPMP process with the MPLIDAB and recapped the May 19 public meeting. Presented existing O&M costs for the park which will feed into future iterations of the MPMP. Next steps were discussed including the strategy for the second public meeting on June 25, 2017.
  
  - The question of who the +/- 3000 meeting announcement postcards went out to was raised. Postcards went out to property owners (those paying the LID assessment). Efforts were taken to advise those who don’t own land but live in the district and may be park users via the County webpage, newspaper notice, and signs around the park. Individuals on the MPLIDAB also did outreach as well (Facebook, flyers, etc.)

#### Item 6: New business

- National Night Out planning
  - Discussed strategies and the MPLIDAB assigned homework to themselves
  - Staff confirmed that the event was covered by the County’s insurance
  
- MPLIDAB member recruitment
  - There is one open seat on the board and applications will be reviewed at the July 2017 meeting

#### Item 7: MPLIDAB Issues/Discussion

- Chair Rowan asked for more information on how to use the Endowment Fund. More information at the July meeting.

#### Item 8: Next Meeting: July 24, 2017

Meeting adjourned at 9:03 p.m.