



## **Metzger Park Local Improvement District Advisory Board Minutes**

Date: September 24, 2018

Time: 7:00 p.m.

Place: Patricia D. Whiting Hall  
8400 S.W. Hemlock  
Portland, OR 97223

### Item 1: Call to Order, Introductions, Sign-in

Meeting called to order at 7:00 p.m.

Present: Todd Huegli, Wilton Cloud, Jill Warren, Jack Wirz, Krissy Rowan, Carl Fisher

Absent: Holly Weick

Staff present: Carl Switzer

Public: None

### Item 2: Public Comments

- None

### Item 3: Approval of Minutes

- July and August 2018 minutes approved.

### Item 4: Operations Report

- Maintenance/Landscape Field Service Review
  - MPLIDAB received an update on park maintenance activity. Jared will be supervising rentals and assisting on grounds maintenance starting in October. Peter will continue to provide groundskeeping on Fridays through the winter. Parks will resume maintenance of the Park starting next fiscal year. Regular janitorial cleaning of the hall will commence soon.

### Item 5: Old Business

- OPRD Local Government Grant

- Still in the permitting process. The Service Provider Letter application for Clean Water Services has been submitted. County permit applications submitted. Construction of court in spring 2019. MPLIDAB encouraged staff to continue moving forward on capital project and assessment change. Requested to be resent a copy of the assessment change planning schedule.

Item 6: New business

- Tree Care
  - MPLIDAB discussed tree health. Several trees have died at the park in the last year and planting of new trees is needed. A plan of action will be developed in the coming months. Chair Huegli volunteered to help staff organize a tree planting event. Vice Chair Krissy said she could help by developing flyers. More to come.

Item 7: MPLIDAB Issues/Discussion

- None

Item 8: Next Meeting: October 22, 2018

Meeting adjourned at 7:52 p.m.