



HOMELESS PLAN ADVISORY COMMITTEE

AGENDA AND INFORMATION PACKET

THURSDAY, MARCH 17, 2022 • 2:30 pm – 4:30 pm

Zoom ID: 890 0021 3151 PW: 1111

Call-in number: 1 (253) 215-8782

OUR PURPOSE

The purpose of the HPAC is to provide oversight to the implementation of the plan and leadership to effectively collaborate with state and local partners to develop additional resources to meet the ambitious goals included in “A Road Home: Community Plan to Prevent and End Homelessness.”

The HPAC will be advisory to the county Homeless Program Manager, the Director of Washington County Department of Housing Services, the County Administrator, and the Board of Commissioners for Washington County (“Board of Commissioners”).

OUR EQUITY STATEMENT

The Department of Housing Services provides housing opportunities to all eligible persons no matter their race, color, religion, national origin, age, disability, familial status, marital or domestic partnership status, sex, gender identity, sexual orientation, veteran status, legal source of income or type of occupation.

In order to be relevant and effective in a rapidly changing and increasingly diverse environment, the Department of Housing Services commits to the principles of diversity, equity and inclusion for all members of the community we serve. Equitable access to resources and opportunity is the means to healthy, economically vibrant people and communities. We believe that authentically listening to, working inclusively with, and being accountable to the community we serve increases innovation and effectiveness and leads to more successful outcomes.



AGENDA

THURSDAY, MARCH 17, 2022 • 2:30 pm

Zoom ID: 890 0021 3151 PW: 1111

Call-in number: 1 (253) 215-8782

Chairperson: Rachael Duke, Community Partners for Affordable Housing
Chairperson Elect: Kara Kazemba, Ancora Therapy
Secretary: Komi Kalevor, Housing Authority of Washington County
Officer terms end December 2022

- I. ROLL CALL – 2:30 pm
- II. APPROVAL OF AGENDA – 2:35 pm
 - B. ACTION: Approve the March 17 Meeting Agenda
- III. APPROVAL OF MINUTES – 2:40 pm
 - A. ACTION: Approve the January 20 Meeting Minutes
- IV. COMMUNICATIONS AND PUBLIC COMMENT – 2:45 pm
- V. NEW BUSINESS – 2:50 pm
 - B. Review and confirm the proposed HPAC calendar year plan for 2022 ([attached](#))
 - C. Homeless Services system overview and FY22/23 planning
 - D. Shelter program expansion community engagement update
- VI. UNFINISHED BUSINESS – 3:35 pm
 - A. None
- VII. STAFF REPORTS – 3:45 pm
 - B. Continuum of Care Programs – Annette Evans
 - C. Supportive Housing Services – Jes Larson
- VIII. ANNOUNCEMENTS AND OPEN DISCUSSION – 4:15 pm
- IX. ADJOURNMENT – 4:30 pm

2022 HPAC MEETING SCHEDULE	
Thursday, January 20, 2022	2:30 pm – 4:30 pm
Thursday, March 17, 2022	2:30 pm – 4:30 pm
Thursday, May 19, 2022	2:30 pm – 4:30 pm
Thursday, July 21, 2022	2:30 pm – 4:30 pm
Thursday, September 15, 2022	2:30 pm – 4:30 pm
Thursday, November 17, 2022	2:30 pm – 4:30 pm



HOMELESS PLAN ADVISORY COMMITTEE (HPAC) MEMBERS

County Commissioner	Commissioner Pamela Treece Washington County Board of Commissioners
Mayor or City Councilor	Councilor Elena Uhing City of Forest Grove
Business	Stacey Triplett Worksystems, Inc.
Community Member At Large	Robert Heard CareOregon
Community Member At Large	Kara Kazemba Ancora Counseling and Therapy
Community Member At Large	Vera Stoullil Resident of Washington County
Community Corrections	Steven Berger Washington County Community Corrections
Public Benefits & Resources	Phillip Williams Oregon Department of Human Services
Faith-based Community	Carol C. Herron St. Anthony's Catholic Church
Individuals with Lived Experience	Michelle Markus Mental Health & Addiction Assoc of Oregon
Hospital/Healthcare	Talia Buchsbaum Oregon Health & Science University
Hospital/Healthcare	Elizabeth Uno, MD Virginia Garcia Memorial Health Center
Housing Authority	Komi P. Kalevor Housing Authority of Washington County
Nonprofit Housing Provider	Rachael Duke Community Partners for Affordable Housing
Nonprofit Service Provider	Kemp Shuey Community Action Organization
Philanthropy	Kasi Woidyla Virginia Garcia Memorial Foundation
Sheriff Office	Chief Deputy Al Roque Washington County Sheriff's Office



MINUTES

HOMELESS PLAN ADVISORY COMMITTEE OF WASHINGTON COUNTY

January 20, 2022 | Zoom

Meeting transcript available upon request

A. COMMITTEE MEMBERS PRESENT

Rachael Duke	Vera Stoullil
Robert Heard	Pamela Treece
Carol C. Herron	Stacey Triplett
Komi Kalevor	Phillip Williams
Kara Kazemba	Kasi Woidyla
Albert Roque	Talia Buchsbaum
Kemp Shuey	

B. COMMITTEE MEMBERS ABSENT

Steven Berger
Michelle Markus
Elena Uhing
Beth Uno, M.D.

C. STAFF PRESENT

Allie Alexander Sheridan	Austin Saldana
Alex Devin	Janeen Smith
Annette Evans	Peter Kass
Jes Larson	Stacy Williams
	Tracy Smith

D. GUESTS PRESENT

Phyllis Bittinger
Josh Legere
Megan McKibben
Adolph "Val" Valfre

Chair Rachael Duke called the meeting to order at 2:30 pm.

I. INTRODUCTIONS

A quorum is present.

II. APPROVAL OF AGENDA

Motion: Approve agenda of January 20 meeting.
Action: Vera Stoullil
Second: Carol Herron
Vote: Approved, unanimous.

III. APPROVAL OF MINUTES

Motion: Approve minutes of October 21 meeting.
Action: Al Roque
Second: Kasi Woidyla
Vote: Approved, unanimous.



IV. COMMUNICATIONS AND PUBLIC COMMENT

None.

Chair Duke welcomed the newest appointed member to the HPAC, Robert Heard, who works for CareOregon providing housing and case management services to families who have been homeless and those with medical needs.

V. NEW BUSINESS

- A. HPAC Year 2022 Work Planning Exercise with Tracy Smith
 - i. HPAC Work Planning 2022 Graphic Timeline

Tracy Smith, HPAC meeting facilitator, lead a planning exercise with the committee to plan the remainder of the 2022 calendar by identifying the committee’s priority topics to be discussed at HPAC meetings. There are 6 meetings and 2 subcommittees worth of capacity. Jes Larson, Supportive Housing Services (SHS) Program Manager, asked the group to elevate the most important topics in the County’s housing and homelessness work to address housing instability in 2022. No vote or final decisions were made. Jes introduced a [timeline](#) of known program milestones and deliverables.

Staff used a virtual board to notate committee ideas and displayed the virtual board for further discussion. Jes introduced and explained 6 topics already listed on the board:

1. Shelter Expansion and Community Guidelines
2. Tri-County Collaboration
3. Moving to Work
4. Integrating housing and healthcare services
5. “Beyond and better” supportive housing
6. LL partnerships and recruitment

Tracy then facilitated the committee discussion and invited other members to comment with the goal of developing HPAC’s 2022 calendar year plan.

HPAC members contributed the following additional ideas:

Stacey of Worksystems, Inc appreciated seeing the fullness of topics on the virtual board. Stacey highlighted the element of Tri-County collaboration to measure how well the service provider network and capacity is getting built in terms of practices and expansion.

Komi Kalevor of the Housing Authority of Washington County commented about shelter expansion and community guidelines should include a discussion of temporary housing solutions as permanent supportive housing is a long process to connect people with services is a long process.

Kasi Woidyla of Virginia Garcia Memorial Foundation advocated for a discussion about integrated housing



and healthcare services because the healthcare industry is heavily weighed down by a massive staffing shortage and COVID mitigation response. It is important to have a realistic expectation of what health care services can do concerning staffing shortages along with the priority of administering COVID vaccinations and testing. Many of the healthcare organizations have struggled with the challenge of prioritizing scarce resources like vaccinating and testing the homeless population.

Rachael Duke made a point of clarification regarding the concept of integrating housing and healthcare services to include behavioral health services.

Vera Stoulil asked questions such as, what projects and services are funded, what are the gaps in services, and how can resources cut across age, specific groups, demographics, geographics; what are the priorities of continued expansion; and what are County staff using as performance measures for the advisory body? Vera mentioned that it would benefit the community to understand what projects and services are funded, and what are the gaps in services. She also asked if the resources being put into the system cut across its age specific populations in the county, noting the importance of having a solid understanding of what the HPAC is advising on and how the resources are being prioritized for continued development and expansion of programs beyond the realm of shelter operations.

Tracy Smith clarified if it would be helpful to know an overview of projects being worked on currently and existing gaps, before discussing priorities.

Vera Stoulil agreed and then asked about what tools County staff utilize to measure performance of the housing system and to gauge progress and areas of strength and improvement. The advisory body should have some awareness of how the system is doing overall and with what tools are used to measure impact.

Annette Evans then elevated the idea of strengthening discharge planning by working with institutions such as healthcare, criminal justice, foster care, and other systems to build discharge plans because it is key to the performance metrics. See if there are pathways forward to develop systemically and solidify rather than constantly rebuilding discharge planning as people's socioeconomics change.

Vera Stoulil expanded upon Annette's point with an example of a foster care perspective where our community will continue to have an issue of youth aging out of foster care without a place to live unless capacity exists in the system to discharge youth to.

Vera agreed that capacity is a key factor to transition youth out of foster care, beyond discharge planning.

Annette highlighted the opportunity to address resources. She said that the HPAC is comprised of high-level leadership who can deal with legislative initiatives. She had worked with Vera to find out how to make greater headway and efficiencies in our public systems through the legislative process.

Carol revealed two levels of thought pertaining to outreach to homeless adults: staffing and outreach workers helping to move participants into housing. The adult homeless population does not follow a conventional path toward housing and employment stability but tend to jump between services. The virtual board is not showing integration among services in the housing system. At times, the adult population needs more mental health or employment services. Someone once said that a plan of action developed will lead a person to follow it, but that is not true.



Carol agreed that entities should be connected because the adult population does not follow a continuum. There needs to be a cross functional alignment which may not be visible on the virtual planning board at present.

Rachael Duke shared that the topics listed seem more staff-intensive driven than committee driven. For example, the MTW implementation is more for the County, but the committee can possibly leverage MTW funding toward permanent supportive housing initiatives. Staff would have to identify that as an option before the HPAC can talk about it.

Carol mentioned that the virtual board shows an integration of activities by staff and population being served, and they might need to be separated for clarity.

Kemp also elevated the need to clearly identify the relationship among all priority topics. He wondered how some significant collaborations are interacting with each other at a local level because the Continuum of Care (CoC) is its own entity while the Tri-County advisory body is its own entity. Where do these initiatives interact on a local level?

Discussion concluded that staff will work with Chair Rachael and Tracy so that the calendar plan can anticipate changes to address urgent needs or be responsive to other issues that come up along the course of 2022.

VI. UNFINISHED BUSINESS

A. HPAC Bylaws

Proposed changes to the HPAC bylaws around meeting frequency and addition of subcommittees were finalized with the County's legal counsel and received the County's Board official vote and approval recently. The HPAC is moving forward in this new year with the new bylaws which can be found [here](#).

VII. STAFF REPORTS

A. Continuum of Care (CoC) Programs

Annette Evans, Homeless Program Manager, provided highlights of the CoC programs. See Annette's staff report on [page 6 of the Housing Advisory Committee packet](#).

B. Supportive Housing Services (SHS) Program

Jes Larson, SHS Program Manager, provided a bimonthly update about SHS program highlights which can be found on [page 8 of the Housing Advisory Committee packet](#).



VIII. ANNOUNCEMENTS AND OPEN DISCUSSION

Komi Kalevor provided announcements from other work of the Housing Services Department, including affordable housing development projects underway, rent assistance program updates, and rehabilitation of existing public housing portfolio.

Some members commented on affordable housing projects underway.

IX. ADJOURNMENT

The meeting adjourned at 3:44 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Joshua Crites". The signature is written in a cursive style.

Joshua Crites
c/o Assistant Director of Housing Services/Housing Authority of Washington County