

# HOUSING and SUPPORTIVE SERVICES NETWORK Strategic Planning and Discharge Workgroup (The CoC Board)

Friday, June 8, 2018

8:30 to 10:30 am

Washington County Public Services Building - Room 258  
111 NE Lincoln Street, Hillsboro, OR 97123

## AGENDA

Chair: Annette M. Evans, Washington County Department of Housing Services  
Co-Chair: Katherine Galian, Community Action Organization

### I. Introductions (8:30 a.m.)

Welcome new CoC board members pending HSSN vote on June 6:

- ❖ Toni Loch, Family Justice Center
- ❖ Gordon Teifel, Daytime Enrichment Activities & Recreation/Families for Independent Living
- ❖ Brian Schimmel, Old Town Church in Forest Grove

### II. Public Comment (8:35 a.m.)

### III. Approve Minutes (8:40 a.m.)

- A) April 13 HSSN Workgroup Minutes ..... [Action - Approval]

### IV. Business Items (8:45 a.m.)

- A) Family Unification Program (FUP) housing subsidy vouchers – Melanie Fletcher;  
Approve the CoC entering into MOU to align FUP resources with the CoC  
coordinated entry system – Community Connect..... [Action - Approval]
- B) Analysis of the System Performance Measurement (SPM) submitted to  
HUD.
- C) Review CoC Program Administrative Plan Draft  
<https://www.co.washington.or.us/Housing/EndHomelessness/upload/CoC-Administrative-Plan-and-Policy-Manual.pdf>
- D) FY2018 CoC Program Grant Application Timeline. May need to reschedule  
August meeting to perform ranking and rating of application projects.

### V. Agency Announcements and Open Discussion (10:15 a.m.)

### VI. 2018 HSSN Workgroup Meeting Schedule, 8:30 to 10:30 a.m. (10:25 a.m.)

- Friday, August 10, 2018 \*\*Location change: Facilities Room, 169 N 1<sup>st</sup> Avenue, Hillsboro
- Friday, October 12, 2018
- Friday, December 14, 2018

### VII. Adjournment (10:30 a.m.)

# HSSN STRATEGIC PLANNING AND DISCHARGE WORKGROUP

Administrative Board of the Continuum of Care in Washington County

Washington County Facilities Building, Conference Room 258

April 13, 2018

**Role:** The HSSN Workgroup (the CoC Board) is comprised of public and private representatives of the homeless subpopulations that exist within the CoC geographic region, a formerly homeless consumer representative, and the Emergency Solutions Grant recipient agency. The Workgroup is the jurisdictional CoC Administrative Board, as established by the HSSN Mission and Governance Policy.

**Responsibilities:** Perform CoC strategic planning, coordinate with and/or assist in State and local discharge planning, review performance outcomes of HMIS and HUD-funded programs, develop housing and service systems alignment, seek out and prioritize funding, and approve the McKinney-Vento Homeless Assistance grant application to HUD.

## COC BOARD MEMBER PRESENT

- Brouse, Renee – Good Neighbor Center
- Calvin, Mellani – ASSIST Program
- Evans, Annette – HSSN Chair
- Galian, Katherine – Community Action Org.
- Hand, Judy – Luke-Dorf, Inc.
- Hille, Marcia – Sequoia Mental Health Services
- Johnson, Ellen – Oregon Law Center
- Kalevor, Komi – Housing Authority of WashCo
- Logan-Sanders, Andrea – Boys & Girls Aid
- Mattia, Matthew – Community Development
- Nelson, Marci – Community Corrections
- Pero, David – Homeless Education Network/  
McKinney-Vento Homeless Student Liaison
- Schnitzer, Cole – US Dept of Veteran Affairs
- Werner, Judy – Lutheran Community Serv. NW

## COC BOARD MEMBER NOT PRESENT

- Castaldo, Kendra – Cascade Aids Project
- Lesmeister, Kelly – CODA Inc.
- Martinez, Omar – City of Hillsboro
- Rizo, Regina – Veterans Affairs
- Rogers, Pat – Community Action
- Trunnell, Alan – City of Beaverton
- Turner, Denise – Denise's Spa Petite
- Voiss, Karen – Housing Independence

## OTHER ATTENDEES

- Eckhardt, Kristy – WashCo Housing Services
- Fellger, Vara – WashCo Housing Services
- Moodt, Maria – Housing Independence
- Turk, Nicki – Cascade AIDS Project

\*Indicates representative attending on behalf of elected Board Member not able to attend in person.

Chair: Annette Evans, Public Agency Representative [Annette\\_Evans@co.washington.or.us](mailto:Annette_Evans@co.washington.or.us)

Co-Chair: Katherine Galian, Nonprofit Agency Representative [kgalian@caowash.org](mailto:kgalian@caowash.org)

Meeting called to order at 8:30 a.m.

## I. INTRODUCTIONS

Annette welcomed new members of the HSSN Workgroup to include: Komi Kalevor, of the Housing Authority of Washington County, and Judy Hand, Luke-Dorf, Inc., and Mellani Calvin of the ASSIST Program. Judy will be representing the Chronic Homeless population and Mellani representing Mainstream Benefits.

## II. PUBLIC COMMENT

No public comment.

## III. APPROVAL OF MEETING MINUTES

Motion: Approve HSSN Workgroup February 9, 2018 meeting minutes.

Action: Matt Mattia

Second: Ellen Johnson

Vote: Approved, unanimous

## IV. BUSINESS ITEMS

### A. Review 2018 Point-In-Time Homeless Count (PIT) and Housing Inventory Chart

Annette Evans reviewed the final numbers from the 2018 Point-In-Time Homeless Count (PIT) from a trend perspective going back to 2009, noting the sheltered population trend was relatively flat due to lost beds in transitional housing that previously counted toward homelessness. The 2018 PIT for sheltered bed count was January 24 and unsheltered street count continued for the next six days, with a total of 522 people who reported as homeless (163 sheltered in Emergency Shelter, Transitional Housing or Safe Haven and 359 unsheltered). She reviewed the demographics and noted a higher number of adults overall than in the previous year, a lower number of families with children under the age of 18 and a continued rise in unsheltered families without children. People of color represent 21% of the overall population in Washington County and 17% of the homeless population and noted it was important we not have disparity in the number of people of color who are either in the homeless system or on the street. The number of native Hawaiian or Other Pacific Islanders increased from the previous year. The Sub-Population chart confirmed the increase of chronic homeless with acute and chronic health conditions and substance addictions, due in large part to unavailable housing for those populations. Discussion ensued regarding the awareness by the health community that housing was a driver of social determinants of health, but general acknowledgment they were unsure how to address it. There was general agreement of the importance of local agencies being involved in the discussions and announcements of several upcoming events where board members could participate. Komi Kalevor agreed to touch base with contacts at the Housing Alliance who were convening meetings to have these discussions.

The Housing Inventory Charts were reviewed noting overall bed utilization increased from 88% for 2017 to 91% for 2018 and Permanent Supportive Housing (PSH), which comprised 54% of the total homeless housing inventory, had an annual turnover rate of only 18% (approximately 24 units/households). If no additional chronic homeless households were identified, it would take 6 years to house the current 166 chronic homeless. She also noted 48% of the CoC's PSH bed inventory only serves veteran households, with HUD-VASH as the primary program. With the increase in capacity for veterans, she reported there were project-based Section 8 programs which didn't appear to be serving the population originally intended. She cited "The Knoll" as one such program and suggested starting a conversation with funders of the program about changing the underlying requirement for the program to "Chronic Homeless". [Follow-up Note: The Housing Authority has a preference for chronic homeless to include veteran and non-veteran. Providers need to refer people to the wait list.] Discussion ensued about the wait list in general and project-based units specifically and the difficulty in finding people who qualified for projects with narrow eligibility requirements. It was noted, the value of a By-Name List was that we knew who was out there (because it would constantly be updated) and how long they had been out there so that when a bed became available, we knew who would qualify to fill it without having to go to a wait list.

Cole Schnitzer indicated a possible discrepancy in the number of beds listed for The Salvation Army and would discuss the discrepancy with Annette following the meeting. Ellen Johnson suggested records (errata) should be maintained explaining anomalies for bed inventory and utilization.

#### Questions & Answers:

#### **Was there a correlative study of the overall population vs. the number in the homeless system?**

In 2016 Washington County's population was 582,779 and today, 590,000, but the number of homeless continued to stay relatively flat, indicating people moving into the area either had a

higher level of income, or we were doing a better job of housing people. HUD System Performance Measurements (SPM) were not yet available which may provide a better picture as to the homeless trend relative to the population over time. The recidivism rate continues to remain at 11%.

**What is the rationale for the Portland Housing Bureau not releasing data?**

The format of the data, privacy standards and the contracts (licenses) in place limits the access of data across counties.

**Any thought to establishing a regional coordinated entry or integrating activities for the Tri-County area?**

Annette reported that each county's coordinated entry system operates differently to align with local partnerships and resources – a regional approach would be difficult and would require collaboration from all counties and a willingness to share resources across jurisdictional lines.. CoC Leads have asked the state to take a role in tracking the movement of homeless across regions statewide in order to de-duplicate and get a better count of the homeless in each community. CoC Leads within the Tri-County and Clark County areas have already begun meeting to address cross-jurisdiction planning and communication.

**Was there an estimate as to how many people we were missing in our homeless count?**

Katherine Galian reported there is a finite capacity for the amount of ground that can be covered by the street count. The homeless appear to be more visible than in the past which gives the appearance of a higher homeless population. It was also very difficult to determine if those in a motorhome were actually homeless or just vacationing.

**How does the PIT count compare with the “By-Name List”?**

The only By-Name List that currently exists is a Veteran List. Community Connect can prepare a By-Name List; however, it would miss many people as many homeless from the PIT count have never contacted Community Connect. Community Action has submitted a public Request For Proposal (RFP) for Street Outreach to help create a By-Name List.

**Have we spoken to hospitals to find out if they maintain data on homeless utilizing emergency rooms?**

It is difficult for hospitals to identify those that are homeless, and they are also very protective of their data due to HIPAA.

Motion: Accept the 2018 Point-In-Time Homeless Count and Housing Inventory Chart data with the Salvation Army edits discussed, and submit to HUD.

Action: Katherine Galian

Second: Judy Werner

Vote: Approved, unanimous

**B. Timeline for submittal of data to HUD for System Performance Measurement (SPM)**

The SPM data was not ready due to data clean up issues. Agencies that still had data clean-up should have that completed by April 26. Annette will email a draft of the data to the workgroup in May.

**C. Review the draft “A Road Home: Community Plan to Prevent and End Homelessness.”**

Annette Evans reviewed the draft of the new 7-year homeless plan, *A Road Home: Community Plan to Prevent and End Homelessness*.

Komi Kalevor suggested articulating “1 in 365 were literally homeless.”

Ellen Johnson asked whether we lack the infrastructure to develop housing. Annette reported the CoC lacked funding from governments (federal and state) but were compelled to abide by HUD's rules in order to be competitive and retain current funding levels. The desire was for local resources to provide additional funding, possibility through an increase in contributions from city governments.

Ellen Johnson asked if anyone knew the outcome of HB 4006B and who was monitoring the results. Annette reported cities were required to submit an annual report to the state who then determined technical assistance for them. The annual report would include how the city planned to address creating affordable housing with all of the tools at their disposal (city code, city funding).

Katherine Galian noted schools used a different definition of "homeless" than that used by HUD and asked if there was an explanation included in the homeless plan of the difference. Annette will add the definition of "homeless" from the Olmstead Act to the section covering student homelessness.

Feedback or comments on the draft homeless plan should be provided to Annette by April 15 before review by the Homeless Plan Advisory Committee (HPAC) on April 19. The HPAC will make a recommendation to the Board of County Commissioners for approval of the homeless plan at their board work session on June 5, 2018.

#### **D. CoC Program Administrative Plan Draft**

Annette Evans provided a general overview of the draft of the CoC Program Administrative Plan reiterating its purpose was to delineate the policies used to govern the administration of the CoC Program at a system level, be transparent in how the CoC Program operates, ensure HUD compliance and agency equity. The draft would be uploaded to the website for review and asked that feedback be provided to her by May 25. A final review of the plan draft at the next HSSN Workgroup meeting on June 8 would include a summary of all comments provided. She commended Kristy Eckhardt for her work in putting this draft together.

#### **V. ANNOUNCEMENTS AND OPEN DISCUSSION**

- Judy Werner of Lutheran Community Services (LCS) announced this would be her second to last meeting as her role at LCS was changing and she would not be involved with Washington County any longer. She added there would also not be a representative from LCS at this workgroup as they were changing direction and would not be involved in housing. Annette recognized Judy for her service on the HSSN board since it formed in 2006, acknowledging that her departure would be a great loss.
- Ellen Johnson of Oregon Law Center announced she had four relatively new lawyers who were very interested in housing that she would like to introduce to the work of the HSSN. Annette extended an invitation for them to attend the workgroup meetings and suggested they meet with agencies as well.
- Katherine Galian announced a town hall by Healthy Columbia-Willamette Community Health Needs Assessment Workgroup on June 14<sup>th</sup>, 1:00pm-4:00pm at City of Beaverton.
- Marcia Hille announced an Oregon Health Authority (OHA) listening tour next Friday at Mercy Corp in Portland, one of several listening tours OHA was holding across the state.

## **VI. WORKGROUP MEETING SCHEDULE – SAVE THE DATE**

- August 10, 2018
- October 12, 2018
- December 14, 2018

## **VII. ADJOURNMENT**

The meeting adjourned at 10:40 a.m.

Minutes prepared by Vara Fellger, Washington County Housing Services

## **HANDOUTS**

- Point-In-Time Homeless Count (January 24, 2018)
- CoC Program Administrative Plan Draft Table of Contents

*To be added to HSSN Workgroup email list, or the HSSN Coordinated and Centralized Assessment System, contact Annette Evans at [Annette\\_Evans@co.washington.or.us](mailto:Annette_Evans@co.washington.or.us).*

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