

HOUSING and SUPPORTIVE SERVICES NETWORK (HSSN) CoC Board

Friday, April 14, 2023 - 8:30 to 9:55 am

<https://us02web.zoom.us/j/89593774962?pwd=VGhyOTFKaGpRVmxaaUhWeXcxellDZz09>

Meeting ID: 895 9377 4962 | Passcode: 209388 | Phone/Call-In: +1 253 215 8782 US (Tacoma)

AGENDA

HSSN Chair: Katherine Galian
HSSN Co-Chair: Charlie Voss-Flowers

- I. Introductions and Agency Announcements (8:30 a.m.)
Roll call
- II. Public Comment (8:35 a.m.)
- III. Minutes (8:40 a.m.)
Board Action: Approve CoC Board Meeting Minutes for February 10, 2023 and Special Meeting Minutes of March 10, 2023.
- IV. Business Items (8:45 a.m.)
 - A) 2023 Homeless Census – Katherine Galian
Board Action: Approve 2023 PIT/HIC data for submittal to HUD.
 - B) HUD Grant Rating and Ranking Update – Kris Smock
 - C) FY2022 HUD Grant Announcement – Katherine Galian
 - D) MAC G Sub Committee Update – Katherine Galian/DeAnna Negrete
- V. Adjournment (9:55 a.m.)

Future Meeting Schedule:

- Friday, June 9, 2023; 8:30am – 9:55am
- Friday, August 11, 2023; 8:30am – 9:55am
- Friday, October 13, 2023; 8:30am – 9:55am
- Friday, December 8, 2023; 8:30am – 9:55am

The CoC Board meeting is open to the public, with the [agenda](#) online. Please direct comments to [Vara Fellger](#).

**OR-506 CoC Hillsboro/Beaverton/Washington County
CoC BOARD MEETING**

February 10, 2023, 8:30 a.m. (Virtual Meeting via Zoom)

COC BOARD MEMBER PRESENT

- Baker, Vernon – Just Compassion EWC
- Cardwell, Shawn – Forest Grove Foundation
- Downen, Lindsay – New Narrative
- DSouza, Deanna – Worksystems, Inc.
- Ezell, Kim – City of Tigard
- Galian, Katherine – WC Housing Services
- Gawf, Mandy – City of Hillsboro
- Grant, Bambi – WC Community Corrections
- Hille, Marcia – Sequoia Mental Health Services
- LeSage, Amy – Cascade AIDS Project
- Logan-Sanders, Andrea – Boys & Girls Aid
- Lopez, Nansi – Centro Cultural, Latino Policy Council
- Money, Rose – Family Promise of Tualatin
- Pero, David – HEN/McKinney-Vento Liaison
- Smith, Gary – US Dept of veteran Affairs
- Studer, Hannah – Bridges to Change
- Taylor, Rowie - DVRC
- Thomas, Lauren – WC Office of Community Dev.
- Voss-Flowers, Charlie - CPAH

COC BOARD MEMBERS NOT PRESENT

- Calvin, Mellani – ASSIST Program
- Kalevor, Komi – Housing Authority of Wash Co
- Peel, Rick – Oregon Law Center
- Rose, Dixie – Providence St. Vincent Hospital/Formerly Homeless Consumer
- Teifel, Gordon – Families for Ind. Living/DEAR

OTHER ATTENDEES

- Dockery, Katie – WC Housing Services
- Ellertson, Megan – WC Housing Services
- Fellger, Vara – WC Housing Services
- Richard, Steve – Joint Office of Homeless Services
- Skriver, Heather – WC Housing Services

HSSN Chair: Katherine Galian

HSSN Co-Chair: Charlie Voss-Flowers

Katherine Galian called the meeting to order at 8:32 a.m.

I. INTRODUCTIONS & AGENCY ANNOUNCEMENTS

Mandy Gawf announced she will be away on maternity leave starting next week and Omar Martinez will be representing her at HSSN meetings and on the CoC Board during that time.

II. PUBLIC COMMENT

None.

III. APPROVAL OF MEETING MINUTES

Action: Approve CoC Board Special Meeting Minutes for January 6, 2023.

Motion: Marcia Hille

Second: DeAnna DSouza

Vote: Approved, unanimous.

IV. BUSINESS ITEM

A. 2022 System Performance Measurements (SPM) – Katherine Galian

Katherine reported the SPMs focus on the homeless response system as a whole instead of a collection of individual programs. Enrollment and outcome data is collected for all programs and reflected in the Housing Inventory Chart (HIC) to show the effectiveness of the overall system. The SPM consists of seven metrics defined by HUD:

- **Metric 1:** Length of time persons remain homeless.

CoC Goal <30 days, reduction in length of time people remain homeless.

Outcomes: Data reflects dramatic growth in our system through significant growth in capacity. The increases in average length of stay overall is due to changes in program

structure and policy (more shelter programs allowing people to stay for longer periods of time); a significant number of people exited directly to permanent housing, bypassing shelter; the system is also serving more people who have been homeless for a longer period of time; and policy changes that improved data accuracy.

- **Metric 2:** The extent to which persons who exit homelessness to permanent housing destinations return to homelessness (6, 12, & 24-month timeframes)
CoC Goal <5%, reduction in % of people returning to homelessness (recidivism).
Outcomes: A noticeable increase in recidivism from people who exited from street outreach directly into permanent housing.
- **Metric 3:** Number of homeless persons (PIT Counts)
CoC Goal - 5%, reduction in number of people experiencing homelessness.
Outcomes: The count continues to increase over time; however, the ratio of sheltered vs. unsheltered homeless is dramatically increasing.
- **Metric 4:** Employment and income growth for homeless persons in CoC funded projects.
CoC Goal – 20+% earned income and 56+% total income, increase in % of adults who gain or increase income (HUD-funded CoC Program).
Outcomes: Seeing strong increases in income after decreases in previous years due to COVID-19.
- **Metric 5:** Number of persons who become homeless for the first time
CoC Goal – 5%, reduction in people experiencing homelessness for the first time.
Outcomes: Our system is serving a large number of people who have not had any previous program enrollments or engaged with our homeless system before, and at the same time we are serving more people with previous connections to the homeless system.
- **Metric 6:** Homelessness prevention and housing placement of persons defined by Category 3 of HUD’s “Homeless” definition in CoC Program-funded projects
CoC Goal – N/A, HUD High Performing CoCs.
- **Metric 7:** Successful placement from street outreach and successful placement in or retention of permanent housing
CoC Goal- 20%, increase in % of adult HoH exiting from street outreach to permanent housing (PH)
CoC Goal – 80%, increase in % of adult HoH exiting to PH or retain permanent supportive housing (PSH)
Outcomes: Data reflects a significant drop in those exiting street outreach to temporary destinations, primarily due to data clean-up (street outreach exiting those on their caseload for a long time with whom they have not had contact). Also, there are now more records in the system overall as the street outreach capacity increased dramatically.

Deanna Dsouza inquired whether the reasons for the returns to homelessness were known.

Katherine shared, in 2022, people exiting from street outreach might have been exiting into temporary COVID-related projects that didn’t last or didn’t come with comprehensive support services. The hope is that there would not be a reliance on rapid rehousing to serve those exiting chronic homelessness, and that as the system continues to be expanded, built-in wrap-around supports will decrease recidivism going forward.

Marcia Hille inquired whether it would be clear to HUD that the reporting includes projects not HUD-funded.

Katherine acknowledged HUD required reporting for many things they don't fund, but the statutory language for continuums of care is to manage the homeless system as a whole, not just those projects that are HUD-funded. As an example, the Housing Inventory Chart (HIC) which is a report that HUD requires to be submitted includes all projects that address homelessness regardless of whether they are HUD-funded, and considers them as being part of the continuum. Katherine also clarified that because HUD provides funding for CoC Planning, the reporting reflects how effective the homeless system was in working with all programs.

Rowie felt it was important to provide the additional explanations for why data increased or decreased in order to provide a true picture of how well our homeless system was functioning.

Katherine shared, even though the SPMs are required to be reported to HUD, the report is an extremely valuable tool to let us know how our homeless system is functioning overall, what is working well, and where our focus might need to be for the next year or 2 for system improvements. It is also the only report that includes projects from all funding sources.

Lindsay Downen shared it was important to highlight to HUD that funding from other sources contributed much to the success of the homeless system. She felt there was a misconception at the state level that HUD funding is the source of the impact.

Lindsey Downen also noted it was unclear what was causing the drastic increases seen year over year. The data clean up provided a better sense of the population being served but we don't have a better sense of the outcomes for the population and which services are the most effective. Additional data of the effectiveness and utilization of services would be helpful to gauge impacts.

Marcia Hille stated housing inventory and the cost of housing continues to be an issue. People are still struggling to find places that meet fair market rent or a rent reasonable standard.

Motion: Approve submittal of the SPM data to HUD.
Action: Shawn Cardwell
Second: Lauren Thomas
Vote: Approved, unanimous.

B. HMIS Implementation Update – Heather Skriver/Steve Richard

Steve reported the move to Joint Office of Homeless Services (JOHS) as HMIS Lead was originally scheduled for March 1 but has been delayed due to ongoing negotiations between the City of Portland and Multnomah County regarding the city's access in the new system. The CoC will be notified when a new launch date is set. With regard to the administrative documents, all have been vetted except for the fee schedule.

Heather and Steve then addressed the essential technical and administrative needs outlined in the letter from the Washington County CoC dated June 11, 2021, noting the intent was to keep the system essentially the same as it was in order to make the transition as seamless for providers as possible.

1. **Capacity and Support.** Heather reported that HMIS expertise and support available to users in Washington County has greatly increased over the past 18 months. The role of "HMIS Data Team Supervisor" has been added along with three HMIS Program Specialist positions to provide HMIS user support in-house, provide training for partner agencies and to create performance monitoring reports. There are also plans in place to

build reports that provider agencies can use to monitor their own data quality. JOHS would also be available to provide additional support as needed. The JOHS implementation will also allow Washington County to have a “System Administrator II” license, the highest level of access, which will help provide additional technical support and troubleshooting capabilities that will improve efficiencies.

2. **Access to Information, Vendor Support, and System Functionality.** With the new implementation, Washington County will have direct access to WellSky (vendor) instead of running everything through the primary System Administrator as they do with Portland Housing Bureau, which will greatly improve efficiencies. A reporting platform will also be added to the training site so that if HUD makes changes that need to be tested, they can be worked out prior to implementation on the live site. There is thought to possibly adding a Client-API to create a portal between systems, allowing them to talk to each other. A configuration change is also planned to allow counties to see if their client has been entered into HMIS from another county. They won’t be able to see program enrollments or demographics, but can verify whether they are the same person. Heather emphasized this change alone will reduce the administrative burden by preventing duplicate entries into the system overall. An important clarification was also made that each county within the implementation, will own their HMIS data. Provider agencies will continue to own their client data outside of HMIS.
3. **Decision making as it relates to governance structures and role clarity.** Administrative agreements have been established which outline roles, responsibilities and expectations within the implementation, to include HMIS user roles within agencies. Two governance bodies will be established in the new implementation. A Technical Control Change Board (TCCB) will consist of the three HMIS Lead/System Administrators from each County and the Primary System Administrator at JOHS. County specific issues will be resolved within each HMIS Lead Agency. Issues that affect more than one county or implementation issues will be resolved by the TCCB. Issues that cannot be resolved at the TCCB will be elevated to the Regional HMIS Council (RHC) a governance body whose charter is expected to be finalized 120 days after the execution of the IGA/launch of the new implementation. Each CoC will have equal representation and voting rights in the RHC. The TCCB will be formed once the RHC is established.

Rowie Taylor inquired about protections that will be in place for victims of domestic violence in the new implementation.

The Comparable (COMP) site to the main HMIS site, is administered separately and does not include data sharing. Data visibility is locked down to the individual agency. Maria “Ree” Lamb with Multnomah County’s Department of Human Services is the COMP Site System Administrator.

C. One Homeless Services System Update – Katherine Galian

One Governance is a project to align all current governance structures addressing homelessness. The goal is to define how the various groups within the system will report to the governing bodies and the Washington County Board of Commissioners who has oversight over the Department of Housing Services. A Transitional Advisory Group (TAG) has been convened to look at how to structure the One Governance system to best serve the county. A survey will be distributed today to gather information about what is working well in the current structure and what is most important to build into the new system.

D. 2023 HUD NOFO – Katherine Galian

HUD has opened registration for the 2023 NOFO and the county is working on their submission. Results from the 2022 NOFO process should be revealed in the next couple of weeks and the CoC will be updated when those results are available.

V. ADJOURNMENT

The meeting adjourned at 9:51 a.m.

Meeting notes prepared by Michelle Rubio.

**OR-506 CoC Hillsboro/Beaverton/Washington County
CoC BOARD MEETING**

March 10, 2023, 9:00 a.m. (Virtual Meeting via Zoom)

COC BOARD MEMBER PRESENT

- Baker, Vernon – Just Compassion EWC
- Cardwell, Shawn – Forest Grove Foundation
- Cohen, Megan – City of Beaverton
- Coppiano, Zoi – Community Action Organization
- Downen, Lindsay – New Narrative
- DSouza, Deanna – Worksystems, Inc.
- Galian, Katherine – WC Housing Services
- Garcia-Gomez, Abel – Hillsboro SD/HEN
- Garrison, Renate – City of Beaverton
- Hille, Marcia – Sequoia Mental Health Services
- Kalevor, Komi – Housing Authority of Wash Co
- Lopez, Nansi – Centro Cultural, Latino Policy Council
- Money, Rose – Family Promise of Tualatin
- Peel, Rick – Oregon Law Center
- Smith, Gary – US Dept. of Veteran Affairs
- Studer, Hannah – Bridges to Change
- Taylor, Rowie - DVRC
- Thomas, Lauren – WC Office of Community Dev.
- Voss-Flowers, Charlie – CPAH

COC BOARD MEMBERS NOT PRESENT

- Calvin, Mellani – ASSIST Program
- Ezell, Kim – City of Tigard
- Gawf, Mandy – City of Hillsboro
- Grant, Bambi – WC Community Corrections
- LeSage, Amy – Cascade AIDS Project
- Logan-Sanders, Andrea – Boys & Girls Aid
- Pero, David – HEN/McKinney-Vento Liaison
- Rose, Dixie – Providence St. Vincent Hospital/Formerly Homeless Consumer
- Teifel, Gordon – Families for Ind. Living/DEAR

OTHER ATTENDEES

- Fellger, Vara – WC Housing Services
- Larson, Jessica – WC Housing Services
- Wheeler, John – WC Emergency Management
- Negrete, DeAnna – WC Housing Services

HSSN Chair: Katherine Galian

HSSN Co-Chair: Charlie Voss-Flowers

Katherine Galian called the meeting to order at 9:03 a.m.

I. INTRODUCTIONS

In lieu of taking roll, board members and guests introduced themselves.

II. PUBLIC COMMENT

None.

III. BUSINESS ITEMS

Review All-In-Planning Template and Budget Request – Katherine Galian

Executive Order 23-2 identified the tri-county (Multnomah, Washington and Clackamas counties) as one of five (5) continuum of care areas that have seen significant increases in unsheltered homelessness over the past five years. The goals for the emergency order is to prevent homelessness for at least 8,750 households statewide, and in the emergency areas, increase shelter capacity by 600 total units, and rehouse at least 1,200 households.

Katherine reviewed the timeline noting the All-In-Planning Template and Budget request was due to be submitted to Oregon Housing and Community Services (OHCS) today, funds were expected to be released in Spring, 2023 and funds should be spent/goals achieved by January 10, 2024.

The MAC G is structured as a subcommittee of the CoC Board with participation from Emergency Management. Each county in the tri-county area is required to form a MAC G which is to meet twice per month. The Washington County MAC G is comprised of Homeless Services staff, Emergency Management staff, city representatives, and community partners. It is anticipated that

the MAC G membership will change and evolve over time, depending upon the focus at any point in time. A tri-county MAC G will also be established and setup by the governor's office.

John Wheeler explained the role of Oregon Emergency Management is to direct the executive order, provide coordination at the state level, and to provide support as needed.

Katherine reviewed the roster of the Washington County MAC G and the county-level targets and budget range that the recommended ask would need to be based on. Updated information she received earlier this week informed her that the prevention targets and associated budget range, would change so that funding would be spread across all areas of the state, rather than just the five emergency areas. She noted the Washington County budget estimate was built around the higher end of the allocation range of \$10.6 million.

Deanna Dsouza inquired how the county-level targets were developed.

Katherine explained the targets were determined by the state, using Point-In-Time (PIT) data. She also recently learned that the prevention funds will be distributed through the Community Action networks throughout the state

In developing the goals and the budget in the Planning Template, Homeless Services staff looked at PIT data (to identify differences between the sheltered and unsheltered population), System Performance Measures (to understand how people were flowing through the system), and current system inventory and planned investments (to identify unmet needs and gaps in system planning). Katherine shared the "Current Inventory" within the All-In Planning Template which reported the total units in inventory pulled from the Housing Inventory Chart (HIC). noting the "Units Available" column reflected utilization. Given the narrow timeline, she emphasized the importance of taking into consideration the additional resources that have been brought on as part of the massive, multi-year scaling up that our continuum is going through, but not yet actualized. She also pointed out that annualized total system costs for service types, specifically case management and housing, and landlord engagement were incorporated within project types and not listed separately. Also, there was no differentiation between case management and housing navigation at this time.

Rose Money inquired whether there would be capacity building at Community Action so that people could more easily access assistance.

Katherine shared the decision to distribute prevention assistance funds through the Community Action network was just made last week, so the details for how that will work was still evolving.

Shawn Cardwell asked for clarity as to what was meant by "slots" when referring to the inventory and more specifically, what was meant by 17 units available in Landlord Engagement vs. 250 total units, and for Outreach, zero units available vs. 1200 total units.

Katherine clarified that slots refer to inventory. Shelter beds for "Adult-Only" refers to beds, whereas for families (Adults with Children) refers to units. For Landlord Engagement, there is maximum capacity of 250 landlords, with 17 still available to be added. For Outreach, the zero units available reflects Outreach having reached capacity. She noted that unmet need for Outreach will reflect that need still exceeds the units available.

Katherine then reviewed the highest priority system needs and gaps identified by the MAC G and the top 5 in priority order that they voted on (organizational capacity, emergency shelter, mental health care and services, street outreach services and housing affordability).

Megan Cohen wondered how the recent notice of funding for shelter capacity from SHS, would affect the priority of these funding needs.

Katherine acknowledged there was a significant push/pull between the global assessment of the homeless system, the needs/wishes/desires and the specifics of how we plan to achieve the targeted goals within the short timeline. In arriving at the prioritized list, the MAC G recognized that there were immediate and urgent needs that could not be met with this funding source, so focused on what could be achieved and within that timeframe. Katherine acknowledged our continuum was very fortunate to have other resources available for its use wherever needed.

Katherine then reviewed the recommended ask as developed by the MAC G for a total of \$10,953,094.50:

- For street outreach, it will provide additional tools that will allow them to house 120 households.
- For emergency shelter, it will create 60 additional shelter beds (pod structures) and allow for the conversion of 125 existing winter shelter beds into permanent shelter beds.
- For homeless prevention, it will prevent 600 households from falling into homelessness.
- For rapid rehousing (RRH), it will allow 50 households to be enrolled in rapid rehousing, targeting those exiting unsheltered homelessness through street outreach and was in addition to our regular RRH capacity.
- The HMIS budget ask provides additional capacity to build out data entry workflows and reporting processes in compliance with the additional reporting required.
- For administration, it will provide agencies with funds for the additional costs they will incur associated with managing these funds.

Deanna DSouza inquired as to why the timeline was what it was in terms of spend down.

Katherine shared the funding is associated with the emergency declaration which is for one year.

Vernon Baker inquired as to when the funds would be made available and what impact would that have on the timeline.

Katherine acknowledged the funds have yet to be appropriated, but expected the funding process to be faster than normal.

Jessica Larson shared because of the other resources available to the continuum, the timeline for the state to make these funds available will not hold up the work which has already begun and will continue in order to meet the goals. As the money comes in, it will be assigned to the appropriate budgeted items.

Shawn Cardwell inquired of any additional hurdles that would be required to get the funding to service providers.

Jessica Larson shared existing funding mechanisms will be used to expand contracts as quickly as possible. The challenge will be to scale up the programs for the additional capacity required in this economic environment.

Rose Money referred to the Tigard-Tualatin School District that was mentioned as having a significant support program that specifically focused on the needs of Native Hawaiian and Other Pacific Islanders within the Impact Analysis of the All-In Planning Template. She wondered if the funds would be allocated to the school district to continue and grow the partnership that they have with IRCO in the program, or would it go directly to IRCO?

Katherine shared, they were not required to provide that level of detail for the submission of the planning template and haven't really gotten to that point. Once the plan is approved with final allocation numbers, that would be the next step.

Action: Approve the submittal of the All-In Planning Template and Budget as developed by the MAC G to OHCS.
Motion: Komi Kalevor
Second: Deanna DSouza
Vote: Approved, unanimous.

Katherine shared the next steps were to define and implement the Locally Coordinated Command Centers (LCCC). The LCCC will implement a system and process that has been proven to be successful and will provide information to the MAC G for system improvements to facilitate work with the unsheltered community. The MAC G members will define the geographic areas of the command centers.

Jessica Larson reiterated that Washington County Housing Services is working hard to incorporate what we are already doing within what is required by the emergency order. What is not included within the MAC G structure is the One Governance work that the department is simultaneously working to develop in order to simplify the governance and advisory of our homeless system and specifically for our partner agencies so that our partners can continue to do the work toward ending homelessness with clear guidance and communication.

V. ADJOURNMENT

The meeting adjourned at 9:53 a.m.

Meeting notes prepared by Michelle Rubio.