

## **SAFETY/EMERGENCY RESPONSE**

### **Community Service Worker Insurance Information**

**The Washington County Juvenile Department Community Service Program provides accident and injury insurance for all youth who perform community service under the direct supervision of our staff, or who are referred to other community programs by this department. This is to ensure that youths who are injured while meeting their community service requirement receive adequate medical care regardless of the ability to pay. This also allows the program to utilize agencies that would otherwise be unable to accept young workers due to lack of coverage for such individuals.**

**The following is a statement of general conditions and policies regarding coverage and response to medical emergencies:**

**In the event that youth are injured while performing assigned work at a community site or non-profit agency, the following protocol should be applied:**

- **Address any medical needs immediately.**
- **Report any injuries to the Juvenile Department Director or Supervisor within 24 hours, or by the next business day.**
- **Instruct the injured worker and/or parent to contact the Juvenile Department within 24 hours, or by the next business day to complete the required forms.**
- **Send written notification to the Juvenile Department Director or Supervisor reporting the following information:**
  - **Worker's name**
  - **Work site and job description**
  - **Description of injury**
  - **Any machines or tools involved**
  - **Names of persons who witnessed the injury**